
To: The Chair and Members of the
Heart of the South West
(HotSW) Local Enterprise
Partnership (LEP) Joint
Scrutiny Committee

County Hall
Topsham Road
Exeter
Devon
EX2 4QD

(see below)

Your ref :
Our ref :

Date : 25 October 2018
Please ask for : Stephanie Lewis 01392 382486

Email: stephanie.lewis@devon.gov.uk

**HEART OF THE SOUTH WEST (HOTSW) LOCAL ENTERPRISE PARTNERSHIP (LEP)
JOINT SCRUTINY COMMITTEE**

Friday, 2nd November, 2018

A meeting of the Heart of the South West (HotSW) Local Enterprise Partnership (LEP) Joint Scrutiny Committee is to be held on the above date, at 2.15 pm at Committee Suite - County Hall to consider the following matters.

PHIL NORREY
Chief Executive

AGENDA

PART I - OPEN COMMITTEE

- 1 Apologies
- 2 Election of Chair
- 3 Election of Vice Chair
- 4 Items Requiring Urgent Attention

Items which in the opinion of the Chair should be considered at the meeting as matters of urgency.

- 5 Welcomes and Introductions

MATTERS FOR CONSIDERATION OR REVIEW

- 6 Strengthened Local Enterprise Partnerships (Pages 1 - 10)
Report of the County Solicitor (CSO/18/31), attached

MATTERS FOR INFORMATION

7 Introduction from Mr Ralph - Chief Executive of Heart of the South West LEP Board

8 Scrutiny Processes and Operation - Presentation by the Head of Scrutiny

Presentation by the Head of Scrutiny (Devon County Council) on how Scrutiny works and operates at Devon County Council.

9 Devon Scrutiny Annual Report 2017/2018 (Pages 11 - 14)

Scrutiny Annual Report 2017/2018, attached for information.

10 Scrutiny Work Programme

In accordance with previous practice, Scrutiny Committees are requested to review the list of forthcoming business and determine which items are to be included in the Work Programme.

The Scrutiny Work Programme can be found at:

<https://new.devon.gov.uk/democracy/committee-meetings/scrutiny-committees/scrutinywork-programme/>

11 Dates of Future Meetings

Thursday 14 February 2019

Thursday 20 June 2019

Thursday 17 October 2019

Thursday 13 February 2020

Currently, meeting start times are scheduled for 10.30am, but the Committee are asked to consider moving to a 2.15pm start time.

PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF PRESS AND PUBLIC ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED

NIL

Members are reminded that Part II Reports contain confidential information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Democratic Services Officer at the conclusion of the meeting for disposal.

Membership

Councillors Y Atkinson, J Brook, R Hosking, J Mathews, L Leyshon, M Lewis, C A Paul, R Williams, C Lewis, S Darling, G Derrick, J Morris, N Cavill and N Thwaites

Declaration of Interests

Members are reminded that they must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.

Access to Information

Any person wishing to inspect any minutes, reports or lists of background papers relating to any item on this agenda should contact Stephanie Lewis on 01392 382486.

Agenda and minutes of the Committee are published on the Council's Website

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In addition, anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chair or the Democratic Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use Facebook and Twitter or other forms of social media to report on proceedings at this meeting. An open, publicly available Wi-Fi network (i.e. DCC) is normally available for meetings held in the Committee Suite at County Hall. For information on Wi-Fi availability at other locations, please contact the Officer identified above.

Emergencies

In the event of the fire alarm sounding leave the building immediately by the nearest available exit, following the fire exit signs. If doors fail to unlock press the Green break glass next to the door. Do not stop to collect personal belongings, do not use the lifts, do not re-enter the building until told to do so.

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